

COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Application process

This form should be used to apply for funding from any of the five Community Engagement Forums.

Before completing this form, please ensure you check the project funding criteria and application guidance form. You can also get support with completing the application by e-mailing cefadmin@selby.gov.uk. Whether you are applying for a small grant or project funding you will need to complete section 1 and 3 of this application form and then either a grant information form or a project brief in section 2.

This is an application only and will be subject to an assessment process – we cannot guarantee support. The Community Engagement Forum Partnership Board will consider every application received. Please see the decision making flowchart to understand the process your application will go through.

After completing and saving, please send the form by email to cefadmin@selby.gov.uk. We would prefer not to receive applications by post, please.

We will let you know if you have been successful by email unless requested in writing.

Which Community Engagement Forum is this application to?

Please indicate which Community Engagement Forum this application is being submitted to (when applying to more than one CEF you will need to complete a separate application form for each CEF).

| | |
|--------------------------|---|
| Central CEF | |
| Eastern CEF | |
| Southern CEF | |
| Tadcaster & Villages CEF | x |
| Western CEF | |

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Section one: About your organisation

 x

Please tick this box to confirm that you have discussed your application for funding with the relevant Development Officer (this is a requirement of all CEF funding applications). Contact details for both Development Officers can be viewed on the Selby District Council website.

Q1.1 Organisation name

| |
|------------------------------------|
| Church Fenton Community Hub (CFCH) |
|------------------------------------|

Q1.2 Organisation address

| What is your organisation's registered address, including postcode? | |
|---|--|
| 16 Oakwood Close, Church Fenton, North Yorkshire LS24 9SJ | |
| Telephone number one | Email address (if applicable) |
| 07887553024 | Lesley.wright10@hotmail.co.uk |
| Telephone number two | Web address (if applicable) |
| 07770763371 | www.churchfentoncommunityhub.com |

Q1.3 Main contact details

Give us the details of the person in your organisation that is the main contact.

| Title | Forenames (in full) | Surname |
|---|---------------------|---------|
| Mrs | Lesley | Wright |
| Position or job title | | |
| Founder Member and Lead for Grant applications. | | |

Q1.4 Organisation type

What sector does your organisation fit into?

| | |
|------------------------------|---|
| Social enterprise | |
| Charity | |
| Voluntary or community group | x |

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| | | | |
|-------|--|-----------------|---------------------------|
| Other | | Please describe | Community Benefit Society |
|-------|--|-----------------|---------------------------|

When was your organisation set up?

| | | | | | |
|-----|----|-------|-------|------|------|
| Day | 19 | Month | April | Year | 2018 |
|-----|----|-------|-------|------|------|

Q1.5 Reference or registration numbers (if applicable)

| | |
|------------------------|---------------------------|
| Charity number | |
| Company number | |
| Other (please specify) | FCA Registration No. 7756 |

If you are an unincorporated association and not registered with the Charity Commission, please tick this box and send us a copy of your governing documents (for example, constitution or set of rules) with your application.

Q1.6 Is your organisation VAT registered? VAT registration has been applied for.

| | | | |
|-----|---|----|--|
| Yes | X | No | |
|-----|---|----|--|

Please note that applications cannot be used to support expenditure on VAT reclaimable by the applicant from HM Revenue and Customs.

Q1.7 Please list all other bodies that you have, or plan to apply to for funding

| Name of Body / Organisation | Funding Awarded/Requested* |
|---|--------------------------------|
| <p>Community Shares</p> <p>In addition to £21,000 of shares, a sum required by the PC to cover a 12 month period of rent in case of loss of tenant). To date 110 members of the community have bought shares in the Community Hub.</p> <p>Shareholders are not paid any interest on their investment for the first 2 years and must hold their shares for a minimum of 3 years. Any profits made by the tenant are not part of the return on shares.</p> | <p>Target - £35,000</p> |

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| | |
|--|--------------------------------|
| <p>Grant Applications</p> <p>A number of grant applications have been made and Communities First Yorkshire have offered to support to CFCH with the applications, these include Princes Trust, Eggborough Land fill, Awards for All.</p> | <p>Target - £35,000</p> |
| <p>Local business sponsorships</p> <p>Many local businesses, including new house build companies, Mammoth Productions, Innova Kitchens, British Gypsum have been approached to ask for support.</p> <p>See Appendix 1 to this application for more information.</p> | <p>Target - £35,000</p> |

*Where you have not yet applied to the body, please indicate the amount you intend to apply for and write 'indicative' to the side of the amount.

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Section Two: Grant information or Project Brief (separate document)

Please see the Allocation of Funding Framework and application guidance form to check whether you will need to complete a Grant information form or a Project Brief.

Q2.1 What is the title of your application?

White Horse Pub

Q2.2 Please list the details of your application (500 words limit)

To purchase the White Horse Pub as a community pub, to make it fit to lease to a tenant and provide a social hub and centre with facilities for community activities.

Church Fenton Parish Council (CFPC) purchased the White Horse Pub with a Public Works Loan (PWL) to ensure to retain an asset of community value, and avoid it being developed as houses. Church Fenton Community Hub has been established manage the premises on behalf of CFPC and have leased the premises to CFCH for 50 years.

There is ongoing support from the Parish Council for this project and from the whole of the village community. At a public meeting on 4 January 2018, out of 112 residents present, 107 voted YES to the project. In February 2018 every household in Church Fenton was balloted and 93.8% were in favour. The Neighbourhood Plan identifies the pub as an important and an Asset of Community Value ensured the PC could apply to purchase the pub on behalf of Church Fenton.

The pub requires renovation to an acceptable standard required to lease the premises.

To date over 110 members of the community have demonstrated their support by investing in Community shares.

Surplus funds from leasing the pub to tenants will be used for community projects. This approach will ensure that the community who are members of the Community Benefit Society will be involved in voting for community projects.

Once renovated additional refurbishment will be made by the tenants who will have a lease for the pub and restaurant.

As part of the renovation a room will be made available for free community use, which will allow events to be held for the benefit of the community, which may include Digital Training for seniors. In addition, bring this landmark at the centre of the village will provide employment for up to 15 local residents, and provide drop-off and pickup car parking for the junior school and nursery which are located opposite the pub which will help with congestion and improve safety.

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Q2.3 Is there a specific date your applications needed to be funded by?

Estimated project dates 14th August 2018 to December 2018. Initial work will focus on removing old furnishings and making the property secure and water tight. Some aspects including the kitchen and restaurant are likely to be in early 2019.

Q2.4 Which two objectives in the specific Community Development Plan will your application meet? (250 word limit for each objective)

| Which objective? | How will you achieve this? |
|---|--|
| Objective 1: Economy, retail and tourism | <p>Once the premises is renovated and is open for trading, the pub and restaurant will employ up to approximately 15 people who the tenants expect to come from the local village. This is very little employment in Church Fenton village and the availability of public transport and the cost of personal transport make finding local employment a significant challenge for many in the village.</p> <p>The tenants are committed to using local supply chains including meat and fresh produce.</p> <p>The White Horse is believed to date back to 17th Century and occupies a prime location in the village. The premises was a regular stop off for tourists visiting Selby and York and it is anticipated tourists will return to Church Fenton. As a restaurant and pub the White Horse will also provide a useful location for local family events. In addition, this provides an excellent facility for local businesses to use and support, including businesses at Leeds East Airport who have no suitable facilities for catering.</p> |
| Objective 2: Leisure, culture and education | <p>As part of the renovation a room will be made available for free community use, which will allow events to be held for the benefit of the community, which may include Digital Training for seniors, using free WiFi.</p> |

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Q2.5 Please outline how the application will benefit the specific CEF area and why there is a need for your proposal? (500 word limit)

Funding from Tadcaster CEF would allow the Church Fenton Community Hub to refurbish the premises to a standard to allow it to be leased to an experienced tenant. It will act as a social hub in the heart of the village, and will employ 95% local people. It will provide a community room for local groups to run events and a car park for drop off/pick up facility for the local school and nursery. It will use local suppliers where available and provide temporary employment during the building refurbishment.

Q2.6 How much funding are you requesting? £5,000

Please provide a breakdown of the different cost elements associated with your application:

| Cost Element | Cost (£) |
|---|-----------------|
| For whole project: | |
| Complete renovation of pub and restaurant building | |
| Roof repairs, dam proofing, re-rendering | |
| Plumbing, radiators, boiler | |
| New doors, windows, flooring | |
| Plastering and painting | |
| See enclosed quotes | |
| Total Cost | £100,000 |

Q2.7 Is the total cost of the application more than the amount you are requesting?

| | | | |
|-----|---|----|--|
| Yes | x | No | |
|-----|---|----|--|

If yes, where will you get the other funding from and has this been secured?

See Appendix 1 to this application for details.